Leith Chooses Meeting Notes, 22 July 2026

Present: Abigail, Aine, Bruce, Jack, Lisa, Sally, Susan
Apologies: Don, Rachel

1 Budget

- A steering group member is overdue reimbursement for incurred expenses. (Action: this person to contact CGF officers.)
- Action: Jack to ask if a contingency amount can be added.
- Action: Jack to ask whether new banners have been ordered/supplied.

2 Potential for ineligibility due to lack of end-of-project reports

- This has been covered in email conversations. In brief, the CGF's position is 'applicants who don't complete end of grant reports are not eligible to apply for future grants for the foreseeable (rather than just one year) until they have submitted this to us, or given a reasonable explanation as to why they have not'.

3 Final decisions on application form and guidance notes

- Action: Bruce to take in agreed changes to application form, then circulate updated version, along with questions for the CGF officers.
- Action: Jack to take in agreed changes to guidance notes, including the Boost vote material, and circulate the updated version.

4 Applicant support sessions

- Action: Bruce to present the session on 30 July, with Tremaine as techie. (Abby now can't make this.)
- There was discussion of in-person sessions. (Bruce has circulated screenshots of relevant documents from Teams.)

5 Voting day and the Kirkgate

- It was noted that the voting day is not yet in the Kirkgate's diary, because it does not yet have a 2027 diary.
- There was discussion of access to the Kirkgate the evening before the voting day: (Setting up tables etc on the day itself is an impractical extra demand on our time.)
  - A street soccer group has the main hall booked until 9pm each Friday, so conversations with this group are needed. (It was suggested that this group should not be asked to help with set-up, in case this is contrary to insurance conditions.)
  - Action: Lisa to undertake these conversations.
  - It was noted that CEC janitorial staff are only contracted to 9pm, just after the time the street soccer group's booking ends. Hence action: Jack to ask if payment to these staff can be added to the budget (perhaps taken from the proposed contingency amount).

6 AOB

- Aine wishes to be on the steering group.
  - Action: Bruce to add her to the existing membership list at https://www.leithchooses.net/about (and delete now un-necessary mini-biographies page at https://www.leithchooses.net/steering-group-membership).
  - Note: Bruce will add member photos to the About as he receives them – or blag them from the CEC website.

7 APPENDIX – actions from meeting with New Town & Broughton Community Council

These were **not** discussed at the meeting but are recorded here so they are not lost in email chains.

- Action: steering group/CEC officers to ensure that there are lamp-post-wraps in all of the LC area, including 'Spurtleshire' (the part of NTBCC's area that is also in LC's area.
- Action: Steering group/CEC officers to advertise LC as appropriate in all relevant local media, including the Spurtle and the Edinburgh Minute (as well as our current channels such as The Leither).
- Action: Bruce to ascertain any other relevant local media channels (perhaps via Alan M of the Spurtle).
- Action: steering group (i.e. Bruce) to provide a version of the LC area map (see https://i0.wp.com/www.leithchooses.net/wp-content/uploads/2024/09/05-LC-map-bigger.jpg) showing that it covers part of NTBCC as well as the three Leith CCs for use in local media.
- Action: NTBCC (i.e. Bruce as NTBCC web-weaver) to advertise on the NTBCC website at appropriate times that community grants are available.
  - In Spurtleshire, these are via LeithChooses/participatory budgeting, where (1) organisations can submit projects that would support people in the LC area; (2) people can vote on which get funded.
  - In other parts of NTBCC's area, apply to the community grants fund.
  - NTBCC social media folk will then amplify these via NTBCC's channels.