

Leith Chooses meeting, 01 October 2025

Present: Bruce, Don, Rachel, Sally, Susan

Apologies: Abby, Jason

Definite actions are green-highlighted.

0 Summary of items held over due to lack of time

- Smoothie bike
- Utilita on 17 January
- Trams
- Newsletter

1 Any additions to agenda

- CGF invitation – see AOB

2 Update on applications (CEC)

- 4 more applications this week, making a total of 6. Some appear to be new to LC. The applications so far are:
 - Milan Senior Welfare Organisation
 - Pilmeny Development Project
 - Volunteering Matters
 - The Forget Me Note Project
 - Turn The Tabela (formerly Back To Back Enterprises)
 - Light Up Learning
- Action: Tremaine to update tracker.
- Action: all to add comments on these applications to the tracker on Dropbox.
- Rachel has been talking with ~6 organisations: 4 might apply.

3 Things to decide and order / buy early

3.1 WhThe lost banner that had been at the Kirkgate

- This has not been found, despite thorough searching. We have no budget for a new one. (They cost ~£120.)
- Perhaps use the banner we had used at Leith Library at the Kirkgate?

3.2 We need two new pull-up banners

One is broken and one is old and not showing up to date graphics. Who will design? Who will order and pay?

- See above re lack of budget
 - Action: Tremaine to put 1 banner and 2 pull-ups in the next cycle's budget.
 - Action: Tremaine to check whether we can spend money now and reclaim it from the next cycle's budget.

3.3 Do we need to start organising to get the Smoothie bike early? (CEC)

- No discussion. Held over to next week.

3.4 Other spending

- Action: LC to compile list (including costs) what is needed for the voting day.
- Action: Tremaine to ask via her CEC contacts who is on CEC procurement list for food etc.
- Note that some suppliers have minimum orders, so CEC might need to group orders for LC with other orders to reach these minimums.
- Things needed include Blu-Tack, pens, labels, banqueting paper, masking tape, tables and chairs, balloons, gallery software.
- Note that map needs redrawn: Bruce and Tremaine to liaise over this.
- Action: Bruce replicate last years list in this year's DB folder, others to update statuses as things happen/are ordered etc.
- Budget needs to allow for t-shirts etc as appropriate.

3.5 Face-painting

Sally has recently sent request to the face-painters. (This has is in the current budget.)

- Action: Tremaine to supply volunteer expenses forms.

4 Discussion re support sessions

- The planned session at Utilita on 4 October is now not happening, due to Utilita's staffing shortages that day.
- Action: Sally to ask Rob if we can use Persevere room instead.
- Action: Tremaine to do email blast as appropriate.
- We can have Utilita on Saturday 18th but this is very close to the close of applications. (Sally can do morning, Bruce can do afternoon.) But our preference is to stick to 4th.
- We might be able to run a PowerPoint at Utilita at other times: Sally is looking into this.
- Flyers have been ordered but not yet arrived – Jack is chasing. (We have been offered 300 extra as recompense.)

- 5 **Check on past reports – decision to warn then ban applicants if they have failed to report?**
- All end-of-projects received so far are now on Dropbox. Several are still missing, despite repeated chasings.
 - Tremaine to supply list of non-compliant organisations, and send them a last-chance email.
- 6 **Utilita Saturday 4th October – final planning session. (Another one booked for 17th January 2026)**
- Action: LC to discuss the 17th January session at a later meeting.
- 7 **Comms: update re press releases and social media. CEC comms? (CEC)**
- Naomi is liaising with CEC comms teams about January ‘come and vote’ comms. The initial email/social media blast is currently due to go out on 5th January. But CEC comms team suggests starting on 10th. We concur. Socmed will go out every day from 5th to voting-day.
 - Lamppost wraps are due to go out on 5 January.
 - Press-release to go out between 5th and 10th.
- 8 **AOB**
- 8.1 [Update re Trams \(Susan\)](#)
- No update yet
- 8.2 [Discussion of the idea about a newsletter](#)
- No discussion: held over
- 8.3 [CGF invitation](#)
- CEC culture and communities has invited expression of interest from CCs for PB approaches to community grants.
- 8.4 [Support session](#)
- We met with Leon from Orlagh’s Dog Service.