Leith Chooses meeting, 23 July 2025

Present: Abigail, Bruce (minutes), Don, Sally, Susan.

Apologies: Jack, Naomi, Tremaine

Definite actions are green-highlighted.

1 Application form approval

- Jason had suggested amending the character counts and word counts, but it was agreed to stick with what we've got for now – we've discussed this thoroughly previously.
- Jason had also suggested in 2.1 (about the proposed project – please provide a detailed description of the project) that we provide links to local plans and strategies. We like this idea, but can't find such links, and don't want to try to explain the different levels of local plans. Abby suggested the most important 'link' is this year's theme. It was agreed to take this out.
- This also applies to 2.1.1, where we'd remove the word 'proactive'.
- Abby noted some inconsistencies between the Word version and the draft online version, and some punctuation and phrasing errors.
- Action: Sally to send on this version to Naomi/Tremaine.

2 Guidance notes

- The steering group was extremely unhappy with the draft 19-page (!) version supplied by council officers, compared to the 5-page version from previous years.
  - Action: Susan to tell council officers that we do not accept this overlong version of the guidance notes.
  - Also, the boost vote material should be in the application form, not the guidance notes.
  - It was also suggested that the exemplar application form should be omitted.

3 13 August meeting

- Sally had drafted an invitation to this meeting. We were concerned that this draft tried to do too much, and who to send it to. The original purpose was to make SG meetings more accessible to those who work during daytimes.
  - It was agreed the email should be sent only to a small group: existing 'semi-detached' and likely new members.

Agenda for 30 July

The items that were held over from this week, i.e.

- Sign off AF and guidance notes.
- Discuss tasks on project planner