

2024_07_17 LeithChooses steering group meeting notes – Leith Community Centre

Actions and decisions are green-highlighted.

Completed actions are blue highlighted

1 Dramatis personae

- Present; Sally, Douglas, Don, Naomi, Jack (minutes), Tremaine, Abi
- Apologies: Susan (chair), Bruce

2 Edinburgh Council report

- Naomi is officially assigned to the team. Welcome!
- Sally has got the new notes on the Leith Chooses website, and Tremaine will add them to the Council website next week.
- Facebook page is still down - Jack and Sally have Sally has made a new Facebook page as a backup.
- City Council staff will finish budget in coming weeks - it will look like around £3,500. Tremaine / Jade / Naomi to add T-Shirt estimates.
- Leith Community Education Centre have sent invoice, although it was incorrect. They are sending a corrected one.
- Jack to ask Council to whitelist Dropbox for Naomi, Jade, Tremaine, Susan and Jack.

3 Leith Community Education Centre (LCEC) going forward

- LCEC are happy to book us again but couldn't book the day before. However he could tell Street Soccer to cease at 6pm and be out by 6.30pm.
- Sally spoke to Rob Levick about Narcotics Anonymous (NA) being on that the same time as the last event. Rob was aware of the situation. NA said to Rob that that it hadn't been a problem for them. They generally meet 11am - 12pm. Rob will speak to them about either moving the time or cancelling that week for next year's event.
- Steering group have a concern from last time that our risk assessment didn't take account of other groups using the building.
- Tremaine and Naomi will look at stock of supplies like wristbands, but it is not urgent.
- Rob Levick could be an associated member of the Leith Chooses Steering Group, and we could have more meetings closer to the time.
- Sally will check if janitorial support will be available again - that hasn't previously been on our budget but Tremaine / Jade will add it to the spreadsheet in progress.
- We should put application forms and a poster at the Community Centre, Out of the Blue, Duncan Place, Norton Park, and libraries. Jack will design an A2/A3 poster.

4 Branding and assets

- Sally to speak to / arrange meeting with David McNaughton (after 15th July), involving Tremaine & Jack - maybe a Zoom.
- David McNaughton may be able to produce T-shirts for us.
- Jack has sent around graphic mockups - to create the other 11 project winners from 2022/23 and share with the Steering Group.