

Leith Chooses meeting 21 February 2024

Present: Jade, Sally, Don, Douglas, Tremaine, Abigail, Jack, Bruce (minutes), Susan (chair)

Apologies: none

1 Results night

1.1 Who is bringing what?

Abby	sign-in sheet
Jade/Tremaine	cups, sugar, biscuits, frames
Sally	tea, coffee, sticky labels, pens, laptop
Bruce	soya milk, sweeteners, backup laptop and cables
Jack	Another backup laptop

1.2 Running order

Susan	Opening (short & sweet, thanking volunteers)
Sally	Backing up Susan
Andrew Brough	A volunteer's view
Andrew Field	CEC's view, community grants fund etc
Jade	Winning organisations and their project-names Jade would like quick turnaround of paperwork so organisations receive their funds ASAP. Organisations should email Jade if they have any queries.
Douglas	Positive things, especially about non-winners
Jack	Mopping up, evaluation event, nice things about community grants etc
All	Photos with project representatives

1.3 Other points

- Action: steering group to arrive ~5:45pm, set-up by 6:30pm
- Action: Sally to make up PowerPoint presentation, then email it to Bruce and Jack so it's really to roll from their laptops.
 - We will have use of the Kirkgate's big screen for this presentation.
- The event will be in-person only.
- Jade will compare/update her LC emailing list with the sign-in sheet.
- SHE Scotland are very happy with their partial award.
- Action: Susan to ask Cllr Bandel if she can do social media from the event.
- Action: Sally to publish which organisations are to receive funding ASAP after the event.

2 Evaluation event

- Tuesday 5th March, online
 - What time?
- Action: Jade/Tremaine to set up Teams event and share the link with organisations(?)
- Bruce may not be present for personal reasons