

2023_12_20 LeithChooses steering group meeting notes – online via Teams

Actions and decisions are green-highlighted.

1 Dramatis personae

- Present: Douglas Tharby, Susan Rae, Bruce Ryan, Sally Millar, Abigail Cunningham
- Apologies: Jack Caldwell, Don Giles

2 Gallery

- Bruce has created the gallery, using slightly copy-edited versions of project's blurbs.
- Jade has emailed all projects, asking if any last-minute changes are needed.
 - One small change request has been received, and implemented
- Action: all LC members to check gallery for potential errors

3 Voting event

- We can use community centre's charity number to get discounts.
 - Hence Action: Sally to aid Rob Levick in placing order for wristbands
- There was discussion of how to lay out the tables etc in the main voting room. There will be no creche this year.
- The community Centre will provide coffee/hot-water urns but these need to be filled at a small kettle. Hence further volunteers are needed.
 - Action: Douglas to do more chasing
- Decision: 2 volunteer briefing-sessions (so each volunteer should be able to attend one)
 - Action: Sally to find previous volunteer briefing-notes
- SG members will need to take on 'section-leader' role, e.g.:
 - Front door (Douglas)
 - Evaluation-sheet (Volunteer needed)
 - Leafletting in Kirkgate (volunteer needed)
 - 2 ballot-box folk (Bruce, Rob Levick)
 - Registration (Sally and A N Other)
- Action: Susan to contact Citadel media unit to do live-tweeting.
 - There was concern this might not look independent enough. Cllr Jule Bandel may be a fall-back.
- Outstanding questions
 - Is Don providing 'best stall' prize?
 - Is Debbie arranging the kids' vote for best stall
- Outstanding actions
 - Press-releases

4 Evaluation

- It was noted that CEC will be evaluating LC. There is concern that Mr Field will commission a PB-inexperienced person, leading to an inaccurate evaluation. Hence
 - Hence Action: LC members to think of suitable evaluation topics/questions over break.

5 Miscellaneous

- Susan (and Willy Barr) are chasing up about the Citadel application that was lost last year. CEC has promised to give money in compensation but it has not yet been received.
- Susan has told Utilita that voting will only be online or at the community centre, but Utilita will have the voting page on their iPads.

6 Date of next meeting

- 3 January 2024