

Item		Action
4.	Matters arising c: Volunteers and police volunteers - Action: Heather to book Café or Persevere Room for the volunteers briefing on 28th and 30th January 6-8pm. - Action: Caroline to contact Ailish and Trevor. Sally to pursue Andrew Basset, Aegon opportunity. - Action: Caroline to check numbers of hi-vis vests and Sally to check numbers of volunteer's t-shirts. - Update: 5 First-aider hi vis vests. There are 20 'community street audit' vest which I can ask to borrow.	HM CL,SM CL,SM
5.	Matters arising c: applications Five applications received to date. Shared with steering group. Update: One more application received.	
6.	Matters arising g: tweets Bruce to retweet successful projects tweets ('get application in by', then 'last year X got'	BR
7.	Matters arising g: Journalists Action: Susan to write a press-release for 7 th Jan. Action: Citadel Youth Centre young reporters are to be asked to: create 5 stories from the projects; tweet on the day. Action: Create a press-space at the event	SR GN
8.	Matters arising h: videos CYC young reporters made videos during the meeting. Thanks to Sally and Douglas for overseeing the creative process.	DT
9.	Vote card labels Labels must be printed. Action: Sally to send the file to Caroline.	SM
10.	Map Action: Bruce to make changes to the VO he circulated	BR
11.	AOB Consider Exit valuation process. Action: Sally to link with SCDC Cllr Rae is writing the booklet. No contact from David to date. Action: Caroline to check previous press pack for applicants. Storage Action: Heather to check if there is any safe storage in Leith CC for the supplies which we have to date (wristbands, ballot boxes etc).	SM CL HM
12.	Date of next meeting 2020_01_08 [Apologies from Caroline. Hospital appt].	