



Note of Leith Chooses Steering Group Meeting
Wednesday 27 November, 3-5pm
McDonald Road Library Business Hub

Present

Don Giles	Leith Harbour & Newhaven Community Council
Caroline Lamond	City of Edinburgh Council Officer
Cllr Susan Rae	City of Edinburgh Council Elected Member
Douglas Tharby	Leith Harbour & Newhaven Community Council
Sally Millar	Leith Links Community Council

Item		Action
1.	Welcome Apologies: Evelyn Kilmurry, Bruce Ryan	none
2.	Minutes of previous meeting The minutes were agreed	none
3.	Matters arising a: Schools evidence Douglas, Caroline and Evelyn to continue with this.	EK, DT, CL
4.	Matters arising b: Operational Budget - Bruce has sent a letter to Kathleen Glazik for £3000. <i>Action: await response.</i>	BR
5.	Matters arising c: Consul software No update.	none
6.	Matters arising d: Tram funding resolution <i>Action: Susan seeking an update from Trams project team by the end of November</i>	Cllr.R
7.	Matters arising e: Green volunteers and police volunteers <i>Action: Susan to continue to ask her Green colleagues to volunteer via her Slack connections.</i> <i>Action: Caroline, Sally, Bruce to call for volunteers at the end of November, via social media.</i>	SR CL, SM, BR
8.	Matters arising f: A4 posters Caroline contacted community service volunteer team twice for distribution support but no reply to date. Posters distributed to Children Services Management Group. Other steering group members have distributed posters as they can	CL none
9.	Matters arising g: tweets <i>Action: Bruce to repeat a second round of tweeting.</i> <i>Action: Caroline to share with Susan a list of relevant organisations</i> <i>Action: Susan to compile a list of Twitter handles of the above to tag in tweets</i>	BR CL SR

Item		Action
10.	Matters arising g: Journalists Jacob will be asked to support with his expertise.	CLlr R
11.	Matters arising h: Reports Douglas will continue to make relationships with School representatives and projects.	DT
12.	Matters arising i: Support sessions Offering drop in session today and December 11. One group representative attended and shared their idea. The idea was developed further. <i>o Action: Susan to give an update on LC to the Neighbourhood Network meeting (6-7:30)</i>	Susan
13.	Matters arising j: Diversity <i>Action: Sally will bring back to agenda if applicable.</i>	SM
14.	Matters arising k: voting cards <i>Sally has supplied files for Caroline.</i> <i>Action: Sally to provide third file for Caroline.</i> <i>Action: Caroline to order more via CEC procurement (3 colours), once she has the files.</i> <i>Three votes plus a boost is agreed.</i> <i>8000 of the main vote colour</i> <i>2000 of the boost vote colour</i> <i>500 of the children's vote colour</i>	SM CL
15.	Application forms Check if the Word version in on the web.	BR
16.	Information share SM met with C. Finlay, Church of Scotland representative to share knowledge of online PB. C of Scotland have Community Choices funding. They currently operate at a 'Parish congregation' scale and wish to step up on scale. They have seen a Consul demonstration and Sally highlighted the GDPR challenges encountered by EC when considering on-line voting.	
17.	AOB None	none
18.	Date of next meeting 2019_12_04	