



Note of Leith Chooses Steering Group Meeting
Wednesday 18 September, 3-5pm
McDonald Road Library Business Hub

Present

Douglas Tharby
 Don Giles
 Cllr Susan Rae
 Sally Millar

Leith Harbour & Newhaven Community Council
 Leith Harbour & Newhaven Community Council (had to leave early)
 City of Edinburgh Council Elected Member
 Leith Links Community Council

Item		Action
1.	Welcome Apologies (Sabrina Tickle, Caroline Lamond, Bruce Ryan)	
2.	Minutes & Matters Arising - Minutes of 2019_09_11 Accepted - Issues from last week carried forward - Schools evidence to be completed c/fwd - Operational funding c/fwd	EK EK
3.	Launch Night Check whether Caroline has contacted and EK got agreement from speakers. And is AV booked? Film made available in advance to AV guys? Check if CL invited Police Scotland? What about inviting the guy from the Musselburgh PB event last year. Stewart...?? Ask Debbie Douglas of All Together to come and speak Suggested not inviting LGBT to speak at the Launch. Willy Barr, Monty Roy and Debbie Douglas will be enough. Susan (Welcome and Overview) & Sally (Description of Themes and Boost Vote), will speak also. Launch Night details are now up on Website, Facebook and Twitter. Leith Community Centre is joint host to enhance sharing. It's on LLCC website. Ask Michael Traill to put it on I Love Leith Ask Bruce to put it on LCCC and LH&N websites. Send Launch Meme to Bruce Caroline will organise tea and coffee milk and juice etc. Steering Group members volunteer to bring biscuits and other goodies, as before. (Bruce - soy milk & small amount of allergy free stuff) Sally bring LC pull up banners Caroline will bring copies of Application Forms and Guidance Notes	SM DT SM B ALL, BR

Item		Action
4.	Eligibility requirements Because so few people present, did not resolve the issue of whether the eligibility criteria should be made available for transparency. Check-in next week with the other members. Meanwhile Sally will also create 'public facing' version of the Boost Vote criteria for Launch.	All SM
5.	Application form and guidance notes CL has printed batches. More to do. CL will put paper copies to McDonald Road Library and Leith Library for the launch date 1st October. CL to have copies for the Launch night too.	CL
6.	Leith Chooses Booklet ongoing	All
7.	Support Sessions We want to be able to give out the dates of these on the Launch night. Sally has now booked MacDonald Road Library downstairs room for: - Thursday 31 October 3-7.30pm - Thursday 28th November 3-7:30pm (room is booked on other days. We could add in additional session(s) if needed at Community Centre and/or Leith Library. Possibly e.g. 5 th December)	
8.	Sally speaking to Mizan Rahman at ELREC re new themes, he will try to support BME groups through his networks to design suitable projects.	SM
9.	Sally has contacted David McNaughton to ask him to quote a price for changing the dates on a few of the key items from last year's materials. She may meet him to clarify / discuss in more detail.	SM
10.	Date of next meeting - Wednesday 25 September, at 3pm	ALL