



Note of Leith Chooses Steering Group Meeting

Wednesday 1 May 2019, 3-5pm

McDonald Road Library Business Hub

Present

Cllr Susan Rae

Don Giles

Douglas Tharby

Sally Millar

Elected Member

Leith Harbour & Newhaven C. Council

Leith Harbour & Newhaven C. Council

Leith Links Community Council

Apologies

Caroline Lamond

Lifelong Learning Service Manager

Item		Action
1	Welcome Sally Chaired.	
2	Apologies Caroline Lamond has to attend meeting of CEC PB Committee. Unclear as yet if they propose to meet regularly on Wednesdays.	
3	Minutes Minutes of 20.3.19 had not been fully circulated, so were quickly scanned and approved by members present, on the spot. Matters Arising to be dealt with via today's Agenda	
4 Action:	Evaluation Survey Monkey Group agreed this should be sent out asap, but still needs a few final edits. These were discussed in detail and the final version will be passed to Bruce, for action.	SM, BR
5 Action:	Writing LC 'Manual' Group agreed we should get this done asap, ideally before the end of May. Rather than the lead for each section sitting alone with a blank sheet in front of him/her, it was agreed to use the	ALL

8	AOB Award? Susan proposed applying for a COSLA Excellence Award, see www.cosla.gov.uk/applications-2019-cosla-excellence-awards-are-now-open/ SG agreed, Susan will get the application pack, deadline for applications is 31 May. Next Year? SG needs information from CEC asap as to whether there are funds (how much?) for (a) projects and (b) process administration, for Leith PB 2019/2020. Reporting Sally (on behalf of LLCommunity Council) is writing a (fairly brief) report for Scottish Government, re the £3,000 support grant to the 'community end' of the Feith Chooses partnership. We no longer have a Neighbourhood Partnership for CEC members of Feith Chooses to report to. The First meeting of new Neighbourhood Network is 30th May 6pm. Unclear where Feith Chooses will stand, in relation to the new Neighbourhood Network and Locality Partnerships. SG should discuss its position on this before that meeting. This meeting felt there was a good case for the Steering Group to Funds Having completed the Leith Links Community Council Project grant accounts (i.e. Feith Chooses spending), Sally informed the group that there is basically nothing / very little left... The £3,000 support grant was fully spent, as was an underspend from last year's larger Community Choices grant. It costs approx £5,000 to run a PB process & event (regardless of how much or how little money is available for project grants), on the model that we have used in the past 2 years (that is, printed leaflets and posters, food at events etc.) NB that £5,000 does NOT include the costs supported this year by CEC, i.e. crèche, lamp-post wraps and other, so the overall cost is even greater. We will have to look at our model and our costs, value for money issues etc.	SR CL
9	Date of next meeting - Wednesday 8 May 3pm, McDonald Road Library Business Hub as usual.	ALL