



Note of Leith Chooses Steering Group Meeting

Wednesday 12 December 2018, 3-5pm

Business Centre, McDonald Road Library.

Present

Bruce Ryan
Caroline Lamond
Cllr McNeese-Mechan
Don Giles (Chair)
Douglas Tharby
Debbie Douglas
George Fyvie
Sally Millar

Voluntary Sector
Lifelong Learning Service Manager
Elected Member
Leith Harbour & Newhaven C. Council
Leith Harbour & Newhaven C. Council
Voluntary Sector
Voluntary Sector
Leith Links Community Council
Lynne Robertson McDonald Road Library

In attendance

Apologies

Cllr Booth
Cllr Rae
Charlotte Encombe
Douglas Tharby
Evelyn Kilmurry
Trishna Singh

Elected Member
Elected Member
Leith Central Community Council
Leith Harbour & Newhaven C. Council
North East Locality Manager
Voluntary Sector Representative

Item		Action
1	Welcome DG welcomed everyone to the twelfth meeting of <i>Leith Chooses</i> Steering Group 2018-19. We extend our best wishes to Cllr Rae for a full and swift recovery.	
2	Apologies Noted as above.	
	Minutes 05/12/2018 agreed. Previous notes to go to drop box	CL
4	Matters arising:	

	- Equality monitoring form shared. CL has sought guidance regarding consistency across CEC PB projects. - Cllr McN-M and CL to link-in and feedback	CL
8	Voting Process Video - Short video conveying the voting process to be produce. Filming postponed due to availability of volunteers. - We can have it on loop during the event. AV colleagues have been booked. - MT and MR/TS to schedule a date.	BR CL
9	Application Screening Criteria - The key question is Q8 regarding need. Referring to need is hard. We have it let it run and revisit it. Should we publish this as 'Ts and Cs'? If so, when? Agreed we will. Date not set yet. - We wish to include people and will be pro-active in supporting. - The hard work put into this complex subject is noted and thanks extended.	
10	Risk Register Updated	
11	Privacy Impact Assessment Awaiting the response.	
13	AOB Application support given to a group by GF. Interesting question re boost vote extended to other subjects/groups and positive to broader approach. SM reported positive initial feedback from potential applicant to boost vote in face to face conversation. Question re foodbanks discussed. Participare DG and SM meeting A. Brightwell 2pm 13 December re Participare costs (estimate £2K). PB Mainstreaming event attended by BR Slides in Drop Box PB Mainstreaming event BR to share info. Q Who is nearest to mainstreaming A Fife & Shetland have interesting developments. COSLA & LAs continuing discussions.	DG
13	Date of next meeting 19/12/2018 & restart 9/1/2019	