



Note of £eith Chooses Steering Group Meeting

Wednesday 10 October 2018, 1500-16.30

Business Centre, McDonald Road Library.

Present

Bruce Ryan	Voluntary Sector
Caroline Lamond	Lifelong Learning Service Manager
Cllr Rae	Elected Member (Chair)
Debbie Douglas	Voluntary Sector
Don Giles	Leith Harbour & Newhaven CC
Douglas Tharby	Leith Harbour & Newhaven C. Council
George Fyvie	Voluntary Sector
Sally Millar	Leith Links Community Council

Apologies

Charlotte Encombe	Leith Central Community Council
Cllr Booth	Elected Member
Cllr Donaldson	Elected Member
Cllr McNeese-Mechan	Elected Member
Cllr McVey	Elected Member
Cllr Munro	Elected Member
Evelyn Kilmurry	North East Locality Manager
Trishna Singh	Voluntary Sector Representative

Item		Action
1	Welcome Cllr Rae welcomed everyone to the sixth meeting of <i>£eith Chooses</i> Steering Group 2018-19.	
2	Apologies Apologies were noted as above.	
3	Minutes 3 October Amend meeting date and link. With those changes the note was agreed.	
4	Matters arising: - BR linked with Democratic Society. Further contact will be made. Branding materials £3K can be utilised for graphic design- visual inclusion message, leaflets and posters	

	with translated info. Consider Urdu, Arabic, Polish, Spanish, Bengali, Turkish, Chinese. Link with community volunteers. Napier students may help [BR] • DIY Skatepark EK to report back. • Monitoring forms Completed. To be resent in Dec [CL] • PB Event 25102018 supported by SCDC. SM, DT DG DD signed up • PB Festival Video responses from LG, ZF, MR, DB, DD. • Cllr D is requesting a written piece of the highlights of the previous one-year process. Suggest we produce both to be complementary pieces.	EK
5	Equalities Cllr B met with BME groups. Feedback included better training for volunteers a deliberative event would not be helpful, use evaluations to assess needs of disadvantaged. We did re-edit the report form on the basis of earlier feedback. Diversity needs to be mainstreamed and vulnerable people should be supported. There should be no weighting of votes; there could be a backlash. Children 12 years or over should vote. The discussion needs to be broadened swiftly including Shakti Saheliya. BR volunteering to visit minority groups	Cllrs R&B BR
6	Process ‘SMs Proposal’: Have two very focussed themes: Food and Alcohol [suggest link to users of foodbanks and reflect from input on Alcohol at LNP 27 Sept 2018: circulated] Vulnerable People https://www.gov.scot/Publications/2002/12/15871/14430 Reflect/refine the proposal	SM, BR, CL
6	Grant criteria- Circulate. Send changes to CL. Combine with Guidance form to make one doc.	CL
7	Social Media Sub group formed BR, Cllr, SM, DT, GF, DD Meet at 2pm on Wednesdays. CL to book room.	CL
8	Risk register. Invite Community Police officers to the event. Community Councils to raise awareness of the issue at the CCs discussions.	CCs

9	Privacy Impact Statement To be reviewed	BR
10	AOB Members to state any potential conflicts of interest	All
7	Date of next meeting 24/10/2018	