



Note of Leith Chooses Steering Group Meeting

Wednesday 03 October 2018, 1500-16.30

Business Centre, McDonald Road Library.

Present

Bruce Ryan	Voluntary Sector
Caroline Lamond	Lifelong Learning Service Manager
Debbie Douglas	Voluntary Sector
Don Giles	Leith Harbour & Newhaven CC (Chair)
Douglas Tharby	Leith Harbour & Newhaven C. Council
George Fyvie	Voluntary Sector

Apologies

Charlotte Encombe	Leith Central Community Council
Cllr Booth	Elected Member
Cllr Donaldson	Elected Member
Cllr McNeese-Mechan	Elected Member
Cllr McVey	Elected Member
Cllr Munro	Elected Member
Cllr Rae	Elected Member
Evelyn Kilmurry	North East Locality Manager
Sally Millar	Leith Links Community Council
Trishna Singh	Voluntary Sector Representative

Item		Action
1	Welcome Don Giles welcomed everyone to the fifth meeting of <i>Leith Chooses</i> Steering Group 2018-19.	
2	Apologies Apologies were noted as above.	
3	Minutes 26 September Tabled & Approved.	
4	Matters arising: - CL emailed Cllrs to confirm the new Group membership. Branding materials tbc as detail of process emerges DIY Skatepark EK to report back.	EK

	• Monitoring forms to be sent. Covering e mail to reiterate the return timeline in the form[Completed 05/10] • M.Roy to be approached for a photo opportunity in October. Request for a space for £eith chooses to be made with new artwork. • Equalities Meeting scheduled for 28092018. Individual meetings discussed. Cllr R unwell tbc • LLCC to email (Scottish Gov) KG requesting £3K funding • PB Event 25102018 supported by SCDG. SM, DT DG DD signing up • PB Festival Video GF arranging video. Filming in one location 'Tell your story' include previous winners. Requires contact details. Cllr D is requesting a written piece of the highlights of the previous one-year process. Suggest we produce both to be complementary pieces. SM to share slideshow- can possibly be cut-into the video.	CL SM Cllr R SM
5	Equalities The equalities considerations linked into the process discussion.	
6	Process Proposal: Have two very focussed themes: Food and Alcohol [suggest link to users of foodbanks and reflect from input on Alcohol at LNP 27 Sept 2018: Appendix 1) Vulnerable People [suggested definition https://www.gov.scot/Publications/2002/12/15871/14430] SM, DG to refine proposal (two voting rooms, 3 votes per room, green card idea mooted) Voting to be kept simple. Involve young voters No online voting. Perspex ballot boxes/traditional ballot boxes considered.	SM, DG
6	Social Media Need to be proactive on social media. Reflect demographic Facebook for older people, Instagram for younger people. Comms strategy to be shared and updated	CL

6	AOB BR volunteering to link with Dem Soc. digital inclusion officer.	BR
7	Date of next meeting 10102018	
Appendix 1	 NE Action on Alcohol Group Overp Sent as separate link on 11102018	
Appendix 2	Newsletter recommended by BR:To view this newsletter in a browser, visit: https://www.iiscmail.ac.uk/cgi-bin/webadmin?A2=PPN-CITIZEN-PARTICIPATION-GROUP;d3fdee6d.1810p	