



Note of Leith Chooses Steering Group Meeting

Wednesday 26 September 2018, 1500-16.30

Business Centre, McDonald Road Library.

Present

Bruce Ryan	Voluntary Sector
Caroline Lamond	Lifelong Learning Service Manager
Cllr Rae	Elected Member
Debbie Douglas	Voluntary Sector
Don Giles	Leith Harbour & Newhaven CC
Douglas Tharby	Leith Harbour & Newhaven C. Council
George Fyvie	Voluntary Sector
Sally Millar	Leith Links Community Council
Trishna Singh	Voluntary Sector Representative

Apologies

Cllr Booth	Elected Member
Cllr Donaldson	Elected Member
Cllr McNeese-Mechan	Elected Member
Cllr Munro	Elected Member
Cllr McVey	Elected Member
Charlotte Encombe	Leith Central Community Council
Evelyn Kilmurry	North East Locality Manager

Item		Action
1	Welcome Cllr Rae welcomed everyone to the fourth meeting of <i>Leith Chooses</i> Steering Group 2018-19.	
2	Apologies Apologies were noted as above.	
3	Minutes 19 September Tabled & Approved.	
4	Matters arising: - CL to email Cllrs to confirm the new Group membership. Branding materials SM reported written confirmation received for continued use of <i>Leith</i>	CL

	Chooses branding materials. Leith Links CC owns copyright with DMc. LLCC must be approached for consent for use. New branding to include BME imagery and /or key words to extend the brand. DMc to be thanked for his support • DIY Skatepark CL reported EK had met with a group rep. Additional discussion is required. We are not yet in an informed position to agree to budget request. EK to report back. • SM, DG & BR will link re comms to CC's • Monitoring forms to be sent. Covering e mail to reiterate the return timeline in the form. • MR to be approached for a photo opportunity in October. Request for a space for Leith chooses to be made with new artwork. • Equalities Meeting scheduled for 28092018. Individual meetings discussed. Equalities paper shared by TS • LLCC to email (Scottish Gov) KG requesting £3K funding. Theme is removing barriers such as visual changes in design, translation suggested (Alpha Translates, Haddington Place noted), Shakti-Child care for meeting/ event. SM to share contact. Cllr R to discuss on Friday. Junior voters enjoyed the soft play in Leith CC event. • PB Event 25102018 supported by SCDC. SM signed up. DT & DG tbc	SM EK CL All Cllr R SM, Cllr R DT, DG
5	Process Post meeting discussion held last week People need to feel they have a fair chance. Consider: Public vote linked to themes: - One vote for minorities groups - One vote for young people - One vote for older people Required: Evidence of diversity. Use visuals to state groups are multicultural. Outreach considered to help groups be constituted and get bank accounts. Need to be realistic about timeline for this. GF, DD, Lifelong Learning could assist. Could we employ someone to do the outreach? It is possible to link projects to existing Charities in partnership. OSCR guidelines and reporting requirements must be followed.	

	PB Festival 24/25 Oct No new info on PB network. Composite 5 minute video showing highlights to be made. Submit the video Send the SCDC slideshow we already have. Consider asking Phyllis Leith Reporter to assist. M.Dodds to be approached.	SM Cllr R GF
6	AOB Openness/Transparency CL confirmed these working notes are only circulated to the Sub group. However, the sub group reports to the Leith Neighbourhood Partnership and those minutes are published on line. Social Media Payment to be considered for Word press set up by MT. Regularising social media to be an agenda item inc press comms.	
7	Date of next meeting 03102018	